

**KICK-OFF MEETING OF THE ERASMUS+ KEY ACTION 2 PROJECT "Integrated Methodologies to Historical Landscapes Recording: Participatory Approaches" (HILAR)**

**MEETING MINUTES**

**SATURDAY, 26.10.2019.**

**University of Zagreb, Faculty of Humanities and Social Sciences**

**Ivana Lučića 3, 10000 Zagreb, room A126**

**Present:**

Miljenko Jurković, PhD, project coordinator, representing University of Zagreb

Alexandra Chavarria Arnau, PhD, co-leader, representing University of Padova

Pascale Chevalier, PhD, co-leader, representing University Clermont Auvergne

Mia Trentin, PhD, co-leader, representing The Cyprus Institute

Neven Budak, PhD, collaborator

Ognjen Čaldarović, PhD, collaborator

Krešimir Filipec, PhD, collaborator

Predrag Marković, PhD, collaborator

Dino Milinović, PhD, collaborator

Jelena Behaim, PhD Candidate, collaborator

Ivor Kranjec, PhD Student, collaborator

Palmira Krlježa, PhD Student, collaborator

**Opening**

The first (kick-off) meeting of the ERASMUS+ KA2 Project "Integrated Methodologies to Historical Landscapes Recording: Participatory Approaches" (HILAR) has been called to order by Miljenko Jurković, project coordinator at 9:00 AM on 26<sup>th</sup> of October 2019, at Faculty of Humanities and Social Sciences of the University of Zagreb, room A126.

## **Introduction**

Introduction to the meeting by Miljenko Jurković, presentation of the main tasks of this meeting.

## **Agenda**

### **General presentations of the participants' institutions**

Each partner presented, in short his or her institution.

### **Information on the work plan of the project**

Miljenko Jurković has presented the time schedule and stressed that it is most important to focus on the primary objective – the intellectual output: the new curriculum. Preparations for the transnational meeting in March were discussed with main task to make an analysis of the parts concerning the social outcomes and methodologies used for landscape recording. Alexandra Chavarria has agreed to prepare it in Padova. The plan for the first summer school was also discussed, it was agreed that it will be held around the time of the IRCLAMA symposium. Alexandra Chavarria has proposed that the second summer school will be held in Trentino.

### **Presentation of the Partnership Agreement**

Miljenko Jurković has presented in detail the contents of the Partnership Agreement. It was agreed that it will be easier if each partner signs a separate agreement. Miljenko Jurković has agreed to prepare Agreements during a following week. The intellectual property of the project was also discussed and it was agreed by all partners that the four universities will share the intellectual property. Pascale Chevalier has proposed that contracts should be made for tutors participating in summer schools on the intellectual property.

### **Presentation of the Financial Plan**

Miljenko Jurković presented the financial plan, the main discussion was held on the problem of the distribution, Alexandra Chavarria and Mia Trentin agreed that their Universities should to manage their share of the budget; Pascale Chevalier said she prefers that the Leading Institution should manage theirs. It was agreed that each Partner would check with their own Institution on administrative and legal matters of the budget management and report to the coordinator as soon as possible.

### **Presentation of the Mobility Tool+**

Miljenko Jurković has presented this IT tool and reported that each partner will gain access to it.

### **Distribution of the work packages and conclusion of the meeting**

The profile of the collaborators that can work on the intellectual output was discussed, the possibilities of their payment. The criteria for selecting of the students for summer schools was also discussed, it was agreed that each organizer should pick students according to their CV and motivational letter. It was agreed that students of different years should be selected: from undergraduates to PhD students. It was also agreed that each summer school will have a different topic and will teach a different segment and that the emphasis will be on the fieldwork. It was also stressed and agreed that proficiency in English language will be a requirement for the selection of the students. The meeting was adjourned in 16:30 PM. It will be continued of the following day, Sunday 27<sup>th</sup> October, at the same venue.

**SUNDAY, 27.10.2019.**

**University of Zagreb, Faculty of Humanities and Social Sciences**

**Ivana Lučića 3, 10000 Zagreb, room A126**

**Present:**

Miljenko Jurković, PhD, project coordinator, representing University of Zagreb

Alexandra Chavarria Arnau, PhD, co-leader, representing University of Padova

Pascale Chevalier, PhD, co-leader, representing University Clermont Auvergne

Mia Trentin, PhD, co-leader, representing The Cyprus Institute

Neven Budak, PhD, collaborator

Ognjen Čaldarović, PhD, collaborator

Krešimir Filipec, PhD, collaborator

Predrag Marković, PhD, collaborator

Dino Milinović, PhD, collaborator

Jelena Behaim, PhD Candidate, collaborator

Ivor Kranjec, PhD Student, collaborator

Palmira Krleža, PhD Student, collaborator

**Opening**

The continuation of the first (kick-off) meeting of the ERASMUS+ KA2 Project "Integrated Methodologies to Historical Landscapes Recording: Participatory

Approaches" (HILAR) has been called to order by Miljenko Jurković, project coordinator at 9:00 AM on 27<sup>th</sup> of October 2019, at Faculty of Humanities and Social Sciences of the University of Zagreb, room A126.

### **Scientific discussion on the contents of the final goal of the project: Master's Degree Programme "Landscape Cultural Heritage Manager"**

Miljenko Jurković has stressed that the validation of the chief work has to be done until March 2020, when the meeting in Padova will take place and where it will be discussed. What will also be discussed is what each summer school will be focused on in terms of the development of the curriculum. Alexandra Chavarria raised several questions that have to be resolved until the meeting in Padova: will foreign tutors teach on all of the subjects or will they learn along with the students, the locations of the summer schools, especially the first one in May 2020 – as each tutor has to know the location early enough to prepare. Neven Budak raised the question of the role of historians on summer schools. It was agreed that they will contribute on the subject of methodology, sources, theory on the research of historical landscape and preparation of the syllabus on the historical aspect of the curriculum. It was agreed that the validation of each summer school would be done at the next project meeting, so the work will be cyclic: each summer school will be the testing of the work done before.

### **General discussion and next steps**

Miljenko Jurković has concluded the meeting emphasizing the next steps that had to be taken, mainly administrative work – Partnership agreements- that will be finished during November. It was agreed that the selection of the location for the first summer school in May had to be done during the following month as well as the creation of the web page and social media of for the project (Facebook and Instagram). The meeting was adjourned by Miljenko Jurković at 11:45 PM. The next meeting will take place in Padova, in March 2020.

Minutes taken by: Palmira Krleža

Minutes approved by: Miljenko Jurković, Alexandra Chavarria Arnau, Pascale Chevalier, Mia Trentin